

## Standardising processes; ensuring mapping to ISO 31000 compliance.

- · Identify, assess, measure, treat, evaluate and report on any type of hazard or risk
- Easily shaped to fit your organisation's risk management approach and priorities



Embedding continuous quality improvement into key processes. Stimulate the continuous improvement process and provide rich evidence for lessons learned, spanning areas of:

- · Compliments & Complaints
- Suggestions
- · Consumer and Public Feedback
- · Continuous Improvement Planning



Managing your most valuable asset - your staff, whilst effortlessly tracking compliance to HR regulations, policies and procedures for:

- · Biographical and Contact Details
- Job Movements
- Credentials
- Training & Education
- · Health & Safety Profiling
- · Allergies & Immunisations
- · Performance Appraisals
- · Performance Management
- · Leave Processing
- · Company Assets



Real time data capture via remote devices. Hubs enabling simplified access for:

- · CareAssess Hub Provide updated client information
- · Compliance Hub Tailored forms of streamlines data capture of your compliance events. Includes the ability to access Policies & Procedures while in the field
- HR Hub Quick access to personal actions, reminders. meetings, leave, assigned surveys/audits



Knowing what you need to know when you need to know.

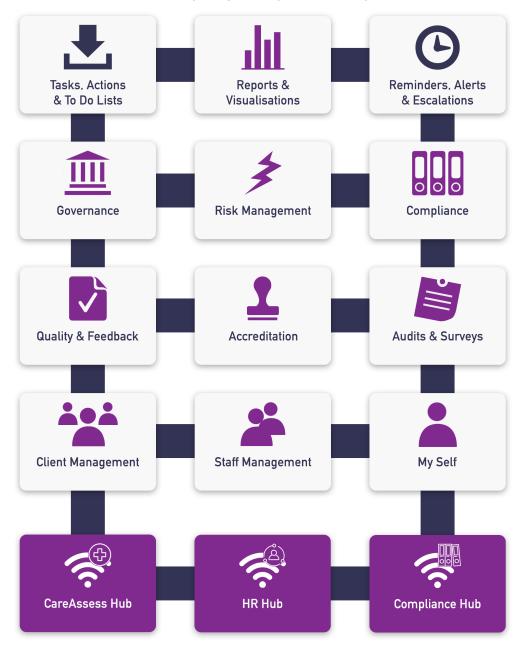
- · Tools to manage and trigger reminders and alerts for events, tasks/actions and checklists
- · Dynamic, powerful action capability that ensures your 'To Do' items are managed
- · Email and SMS notifications are in place for any nominated event
- · Business rules driven critical events monitoring and escalations



Doing What you Say - keeping on top of your tasks and actions to do list.



## ionMy Capability Summary



## Reduce the compliance burden

- Knowing What You Do
- Doing What You Say
- Saving What You Know



Knowing what you do: Understanding, documenting and managing organisational processes and controls. Providing a framework for integrated governance spanning areas

- Organisation Hierarchy, Roles & Responsibilities
- Committee Management
- · Operational Plan/Corporate Compliance Register
- · Corporate Calendar
- · Purchasing Process
- · Corporate Social Responsibility
- · Environment Footprint



Doing what you say - ensuring successful and timely incident response, safety and security. Building your foundation data to share where and when it is needed, while monitoring for compliance of:

- · Incidents, Accidents & Injuries
- Infection Control
- · Chemical Compliance
- · Company Document Management



Knowing what to do - interpreting the regulations, standards, contracts and agreements. Addressing auditor needs and reporting as required.

- · Integrate with any Standards you adhere to
- · Gap analysis prior to an audit/inspection
- · Provide documented evidence of meeting specified standards and outcomes



Caring for members of your community. Consumers, Care Recipients, Volunteers, Contractors, Suppliers, Board Members, Agencies, Wait List, Relatives, Visitors.

- · Profile the people and organisations in your community
- Manage associated compliance
- · Manage credentials, licenses and insurance requirements
- · Vaccination Management



## Simple flexible survey tool to:

- · Customisable audits and surveys
- · Link to quality standards and outcomes
- · Audit any area of the business and benchmark results
- Set thresholds and benchmarks
- · Manage, track and report on inspections, audits and surveys
- Provide statistical analysis plus qualitative data



Saving What you Know. Visualisations & Reports.



